



Dear Community Supporter,

Happy Halloween! We're excited to announce the Ninth Annual Tricky Treat Trail and Haunted Stacks on Friday, October 24, 6:30 PM – 8:30 PM at The Link Plaza, Richland Hills.

This Halloween event is sure to be a SPOOK-tacular success with the help of our community! 2023 was a huge success with an estimated 3,000 participants! I would like to invite you to participate in this fun community event by hosting a decorated Boo Booth (Table & Canopy/Vehicle Trunk) and providing treats and activities for trick-or-treaters ages 12 and younger. Display spaces are 10' x 10' and are FREE to non-profit organizations. A \$25 fee applies to for-profit organization. Sponsorship opportunities are also available.

Your Boo Booth, along with those of other local businesses and organizations, will create a BOO-tiful trail in The Link Plaza to provide a fun and safe Trick or Treat experience for area families. Participants can enjoy free carnival games, activities, crafts, a live DJ, maze and more. Come out and show your community support by interacting with those you service in the Richland Hills area. You'll have a wicked good time!

The event site will be available for Boo Booth setup and decoration at 2 p.m. We strongly encourage you to have promotional items available for attendees to take home for future reference in addition to the candy or toys you want to distribute!

Thank you in advance for your consideration in supporting the Ninth Annual Tricky Treat Trail and Haunted Stacks! If you have questions or need additional information, please contact me at 817-616-3772 or cmendieta@richlandhills.com

Sincerely,

Cinthia Mendieta

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City of Richland Hills

Event & Tourism Coordinator



RH Richland Hills
DECORATED BOO BOOTH APPLICATION

Business/Organization Name _____ Website _____

Contact Person _____

Street Address _____ City _____ Zip Code _____

Phone _____ Email _____

I need a (choose one) ☐ vehicle space for my decorated vehicle ☐ booth space for my decorated canopy/table

ADDITIONAL ITEMS NEEDED: ☐ Electricity \$10 ☐ Six-foot Tables \$10 Each Number of tables _____

Required Booth Fee: ☐ \$25 Fee ☐ FREE for non-profit organizations. (Proof of 501(c)3 status is required.)
Cash, credit card or check made payable to the City of Richland Hills is accepted.

I understand that by completing this form, I am committing to attending the City of Richland Hills Tricky Treat Trail and Haunted Trails event and agree to:

- Bring 1,500 pieces of candy or other Halloween/fall novelty for children under 12 years of age.
- Provide a small interactive game or activity for participants.
- Bring my own tables (unless I paid in advance for a table) or other display items.
- Decorate my Boo Booth with a theme suitable for children under 12 years of age.
- Manage my Boo Booth during the entire event with staff/volunteers in costumes and not begin breakdown prior to 8:30 PM without City of Richland Hills approval.
- Contribute to the overall mission of the City of Richland Hills and align with City's values.
- **Not** engage in political advertising including communications supporting or opposing a political candidate or supporting or opposing an officeholder, a political party or measure(s).
- **Not** convey my booth benefits to another organization or group and therefore, use the booth for the promotion of the above named organization only.
- (optional) Bring my own 10x10 tent WITH WEIGHTS or vehicle to decorate.
- (optional) Bring promotional items or organizational mascot for my businesses/organization, in addition to candy. (Dressing room provided.)
- Additionally, I understand that I (or my representative) may begin setting up at The Link Plaza at 2:00 PM and that the entire display must be complete and ready by 6:00 PM. I will remove all display items from The Link Plaza by 10 PM the day of the event unless other accommodations have been made in advance with the City of Richland Hills.

INDEMNITY: TRICKY TREAT BOO BOOTH VENDOR SHALL PROTECT, DEFEND, INDEMNIFY AND HOLD THE CITY OF RICHLAND HILLS AND ALL THEIR RESPECTIVE OFFICERS, DIRECTORS, EMPLOYEES AND AGENTS, THE EVENT SPONSORS AND THEIR AFFILIATES FREE AND HARMLESS FROM ANY AND ALL CLAIMS, DEMANDS, CAUSES OF ACTION, SUITS OR OTHER LITIGATION (INCLUDING ALL COSTS THEREOF AND ATTORNEYS FEES) OF EVERY KIND AND CHARACTER ARISING AGAINST THE CITY OF RICHLAND HILLS AND ALL THEIR RESPECTIVE OFFICERS, DIRECTORS, EMPLOYEES AND AGENTS, THE EVENT SPONSORS AND THEIR AFFILIATES OR ANY THIRD PARTY (INCLUDING BUT NOT LIMITED TO PERSONNEL FURNISHED BY VENDOR OR ITS VENDORS AND SUBCONTRACTORS OF ANY TIER) ON ACCOUNT OF BODILY INJURY (INCLUDING DEATH) OR DAMAGE TO OR LOSS OF PROPERTY IS CAUSED BY THE NEGLIGENCE, GROSS NEGLIGENCE, WILLFUL ACTS OF CONDUCT AND/OR STRICT LIABILITY OF VENDOR, ITS VENDORS OR SUBCONTRACTORS OR ANY OF THEIR RESPECTIVE OFFICERS, DIRECTORS OR EMPLOYEES, OR ANYONE OR MORE OF THEM IN CONNECTION WITH THE EVENT.

By signing below, I agree to the above.

Signature _____

Date _____

Return this form to Cinthia Mendieta, The Link, 6750 Baker Blvd, Richland Hills, TX 76118

cmendieta@richlandhills.com